

SANDY HOOK COMMUNITY ASSOCIATION
Board Meeting **Minutes**
Wednesday May 19, Melanie's house, **7:30 PM**

Chair: **Melanie Vallieres**

Minutes: **Peter Harvey**

Board Members Present: **Melanie Vallieres, Peter Harvey, Rupert Clark, Ivana Cappelletto**

Guests: **Sunny Perena, Kirk, Mike Hertz**

Items:

- 1 Call to Order
 - 1.1 7:35 PM**
- 2 Adoption of Agenda
 - 2.1 adopted as presented**
- 3 Adoption of Minutes of Last Meeting
 - 3.1 done via on-line vote**
- 4 Introduction of guests
 - 4.1 done as arrived**
- 5 Officers Reports
 - 5.1 President
 - 5.1.1 G8
 - 5.1.1.1 Melanie provided a general update.**
 - 5.1.1.2 Neither Peter nor Melanie able to attend last one due to schedule conflicts.**
 - 5.2 Secretary
 - 5.2.1 Correspondence
 - 5.2.1.1 Several from DoS stating they received our letters.**
 - 5.2.2 Passed on thoughts from conversation with Val Morris.**
 - 5.3 Treasurer
 - 5.3.1 Status update
 - 5.3.1.1 Absent**
- 6 Business Arising from minutes or Unfinished Business
 - 6.1 Community engagement. How to improve.
 - 6.1.1 Much discussion – most of it tied to promotion of AGM.**
 - 6.1.2 Rupert, Peter and Melanie to go door-to-door with info.**
 - 6.2 Boat launch
 - 6.2.1 review list
 - 6.2.2 update sign
 - 6.2.2.1 Peter will update sign.**
 - 6.2.3 Mike Hertz suggested now is time to get system on web.**
 - 6.2.4 Mike Hertz and Kirk helped group develop boat spot promotion policy.**
 - 6.2.5 Melanie to write letter to DoS for cleanup/purge date.**
 - 6.2.6 Peter to create spot manage system for web site.**
 - 6.2.7 Peter suggested that water moorages may need similar system.**
 - 6.3 Mail box (small, ad-hoc, metal one)
 - 6.3.1 Peter changed lock. Keys in SHCA office.**
 - 6.4 PayPal
 - 6.4.1 Rupert to see if existing account (if any) can be transferred).**
 - 6.4.2 Peter will start a new account if needed.**

- 6.5 Trails
 - 6.5.1 Rupert gave update on Hidden Grove.
 - 6.5.2 Rupert stated that DoS to do Park Rd trail this year.
 - 6.5.3 Rupert to take a closer look at Deerhorn Trail.
 - 6.5.4 Kirk shared ideas to improve Sandy Hook Park.
- 7 New Business
 - 7.1 AGM
 - 7.1.1 promotion
 - 7.1.1.1 **Rupert, Peter and Melanie to go door-to-door to promote attendance.**
 - 7.1.2 agenda/proceedings/rules
 - 7.1.2.1 **Deferred to committee (Rupert, Peter and Melanie).**
 - 7.1.3 Location
 - 7.1.3.1 **Deferred to committee (Rupert, Peter and Melanie).**
 - 7.2 promote/endorse sailing (dinghy) club & yearly competition?
 - 7.2.1 **deferred**
- 8 Adjourn: Time **9:15**

Next Meeting to be decided after AGM.