

Sandy Hook Community Association

Board Meeting Minutes

Approved January 9, 2012

Monday, December 5, 2011 at 7 PM at Gene Scanlan's home, 5878 Skookumchuk Road

Board Members Present: Kirk Exner, Gray Waddell, Gene Scanlan, Harold Fletcher, Michael Hertz, Rupert Clark, Neil Edmunds

Board Members Absent: Melanie Vallieres, Peter Harvey, Valerie Nash

Chair: Kirk Exner Minutes: Gene Scanlan

1. Call to Order: 7:05 PM
2. Agenda was approved, moved by Gray, seconded by Rupert.
3. The minutes of the November 7, 2011 Board meeting were adopted: moved by Kirk, seconded by Neil.
4. Officers' Reports
 - A. President's Report (Kirk): 1. Boat launch: Neil was asked by Kirk to provide an up-date on the boat launch area. Neil reported that 75% of the boat rack was finished and almost ready; the top rack was high but spots could be added underneath. Neil expects that people will accept the new arrangement and it will be a positive addition. Neil and Peter are working on the list and allotments; the Board approved Neil's management of the allotments; Kirk will post the list on the SHCA web site and make changes. 2. Tot lot: Kirk reported that he and Neil had figured out where the tot lot property line is and had determined that the brush could be cleared easily with some trees left and mulch put down. A neighbor offered to put in a memorial bench for her partner with a possible \$1,000 contribution. Possible changes to the tot lot, such as the gazebo, will be shown at the Meet and Greet in January. The changes will be very visible and hopefully accepted; Kirk will meet to discuss these possible changes with some of the neighbors near the tot lot and get their reactions. 3. Kirk also reported that Mr. Perry has said the Park Road Trail will be done this Spring.
 - B. Vice-President's Report (Gray): 1. Gray reported that he had attended one Council meeting, one Committee of the Whole meeting, and one Planning Committee meeting; not much important was covered at these meetings. Rupert did report that the Council had approved a storage shed for Target Marine; this was followed by a discussion of the Target referendum, the purpose of the storage shed, and future processing.

C. Secretary's Report (Gene): 1. Gene reported we now have 72 members. He also said that Harold and he at been checking the database to be sure it is accurate. Gene also recommended that the Board have an information form for its members. Kirk asked that Gene prepare an orientation packet for new residents of Sandy Hook, new SHCA members, and new Board members.

D. Treasurer's Report (Harold): 1. Harold submitted the financial report for the period ending November 30, 2011. 2. The Board approved a payment of \$50 to Valerie Nash to reimburse her for expenses incurred by her for the AGM meeting, moved by Rupert and seconded by Kirk. Kirk reported that the \$370 shortfall in the budget is due to the allocation to the Sechelt Groves Society, which is doing very well in acquiring additional funds for its projects.

5. Sandy Hook Community Plan (Kirk): 1. Kirk reported that he had received some feedback from Board members on the draft plan. Suggestions included showing the boundaries of Sandy Hook and separating out the basic information (garbage collection days, etc.) from the plan. When completed, it could be included in the Welcome Kit for new people, along with the emergency plan for Sandy Hook, and possibly a neighborhood watch plan. The draft Plan could be made available at the Meet and Greet with a response form for people to complete there.

6. Bylaws revision (Mike): 1. Mike recommended that the draft Bylaws revisions be posted on the SHCA web site and be made available at the Meet and Greet.

7. Newsletter (Mike): 1. Mike said he needs writers and articles for the newsletter. He may prepare an abbreviated version of the newsletter with the draft Sandy Hook Community Plan for the Winter issue.

8. Meet and Greet (Kirk); 1. Valerie and Melanie are planning the Meet and Greet, which will be held in the Sechelt Arts Center on January 21 from 7:00 PM to 9:00 PM. We will need to check on requirements for liquor service and ensure we are following these; Mike agreed to check on the requirements, including a "serve it right" permit, if needed.

9. Next meeting: Monday, January 9th, 7:00 PM – 9:00 PM at Neil Edmunds' home, 5895 Sandy Hook Road.

10. The meeting adjourned at 8:12 PM.