

Sandy Hook Community Association

Board Meeting Minutes

Approved November 7, 2011

Wednesday, October 12, 2011 at 7 PM at Melanie Vallieres' home, 5922 Sandy Hook Road

Board Members Present: Kirk Exner, Gray Waddell, Gene Scanlan, Melanie Vallieres, Peter Harvey, Harold Fletcher, Valerie Nash,

Board Members Absent: Michael Hertz, Rupert Clark

Chair: Kirk Exner Minutes: Gene Scanlan Guests: Neil Edmunds, Susan Soux

1. Call to Order: 7:04 PM

2. Agenda was approved with the following changes: item 9, Fall Newsletter and item 10, Dock Issues were postponed; an item 13-A Gene's ideas for programs was added. Approval of the revised agenda was moved by Harold, and seconded by Peter, and the agenda was approved as changed.

3. The minutes of the September 12, 2011 Board meeting were adopted as corrected: moved by Kirk, seconded by Peter.

4. Officers' Reports

A. President's Report (Kirk): 1. Kirk reported that he missed the G-8 meeting, but that the next meeting was scheduled for Tuesday, October 18, and that both Peter and Gray would attend. Kirk and Gray reviewed background information on the G-8, including recent or current issues it has addressed (Davis Bay road "improvements" and float plane noise. 2. Kirk led a discussion of Board vacancies. It was pointed out that there are presently 9 Board members with 12 being the maximum size; of the current members, 7 have terms expiring in 9 months. Kirk pointed out each Board member has "sandboxes" or areas to work on – portfolios. We should add people with purposes for each in mind. We do not necessarily need 12 members and may want to adjust the number of Board members down. People don't have to be on the Board to be active in SHCA. Neil Edmunds (attending) was proposed as a new Board member. Peter moved to appoint him to the Board, and Kirk seconded the motion; Neil was unanimously voted to become a new Board member. 3. Guest Susan Soux was introduced to the Board. She briefly reviewed her background. There was a brief discussion of the fence and gate issue related to her property and Kirk agreed to follow up to restore accessibility. 4. Kirk had a discussion with Manny Machado from the District – they intend to build the gazebo in Tot park in 2012. There may be an issue with

neighbors over the view. The lower Sandy Hook park may be a challenge to develop; Kirk is also talking with Brent Jorgens (who lives adjacent to the park) about future plans.

B. Vice-President's Report (Gray): 1. Gray received a copy of the "We Envision" sustainability plan prepared by the Sunshine Coast Regional District; Gene Scanlan has the plan, which is available for review by anyone interested. 2. At the October 5 Council meeting there was a discussion of the BC Union of Municipalities meeting attended by elected officials of BC's towns and cities. Their convention was held September 26 – 30 and the outcomes can be reviewed at http://ubcm.ca/EN/main/convention/2011_Convention.html. 3. Gray also attended the October 12 Planning Committee meeting and the October 12 Committee of the Whole meeting. Highlights of the Planning Committee meeting included a request from Target Marine for a development permit to build a storage and equipment facility; three members of the Planning Committee voted to defer action on the request and did not make recommendations, probably holding off until the referendum in November. The Committee did recommend to the Council a proposal to build 2,300 homes (over many years) in West Sechelt; 40 people attended a separate meeting on this issue. 4. A sustainable action plan was presented at the COW meeting by Manny Machado from the District. Susan Stratus was hired by the District to work on the community sustainability plan. After discussion, the COW supported the plan's recommendations to the Council

C. Secretary's Report (Gene): 1. Membership is at 70 (corrected number). There was a brief discussion of the number of residents in Sandy Hook, including part-timers.

D. Treasurer's Report (Harold): 1. Harold submitted the financial report for the period ending September 21, 2011; SHCA has a balance of \$3,608.17 as of that date. 2. Sandy Hook Day receipts have not yet been submitted; according to Valerie, these should be about \$50.00. 3. Harold also indicated that SHCA may have to file a tax return in the future.

5. Emergency preparedness program (Melanie and guest Susan Soux): 1. Melanie spoke with Bill Elsner of the SCRCD about organizing emergency preparedness training for Sandy Hook residents. Bill also mentioned there is a course available through the SCRCD on carrying out rapid damage assessment. 2. One next step would be an inventory of skills and emergency equipment in Sandy Hook. 3. Susan indicated she had a lot of experience in preparedness; teams should be built in each area and each team should meet to ensure that everyone has emergency supplies, etc. 4. Melanie has prepared an article on emergency preparedness for the next SHCA newsletter. She also has available "Fire Smart" materials and is setting up a binder for other materials. 5. Marcia Mason in lower Sandy Hook has spoken with Melanie about Marcia's past efforts in preparedness. Marcia, Susan, and Melanie will work to organize this effort; Valerie will take responsibility for working with upper Sandy Hook and work with them to coordinate the overall effort. 6. Due to security issues, it may not be practical to set up emergency equipment stations for Sandy Hook. 7. Susan indicated that the Red Cross can also

provide educational programs for disaster preparation.

6. Boat launch (Peter): 1. Peter reported that fix-up work by the Public Works and Parks departments is about ½ completed. The next work will start early in the New Year. Boats will need to be moved, as well as other work needs to be done by volunteers, including posts put back in. Neil offered to help with this. Peter will draft a thank-you letter to both departments.

7. Tea Cup Regatta (Peter): 1. The second Tea Cup Regatta was held over the Labor Day weekend. It was hosted by Paul Manson and Ivana Cappelletto and is a mostly social event. Next year it may be held at the boat launch and the Gibsons Sailing Club may participate. This year's event was a lot of fun and Peter keeps a trophy for each winner. 2. Gene recommended that the Board consider supporting the Regatta next year through an award. There was a brief discussion of holding the Regatta on Sandy Hook Day; Peter will work on plans for next year's event and report back.

8. Bylaws revision (Gene in place of Mike): 1. Gene reported briefly that the Bylaws revision group (Peter, Gray, Mike, and him) met on September 22. The group decided to use the BC Society Act as a template for the revisions and will provide the re-drafted Bylaws to the Board for review with action at the next AGM.

9. Newsletter: 1. Gray mentioned that Alice Janisch, who is again running for the Sechelt Council, will be holding a meet and greet on November 5 at the Arts Center and he would like this included in the next issue of the Sandy Hook newsletter. Kirk said a list of all campaign-related events should be put together for the newsletter and also sent by email to the list of Sandy Hook residents. Valerie pointed out that the Association should not appear to endorse any candidates, but that notices of all such events could be put on the web site and on bulletin boards. Kirk will see if he can get a complete list of candidate events.

10. Dock issue (Rupert): deferred

11. Fundraising (Valerie): 1. Valerie said that our first step should be to define what any money raised will be used for by the Board. One example would be raising funds for park equipment for the kids as part of the gazebo project; another example would be to make one part of the tot park more woodsy by removing brush, etc. If we have a vision and plan for the park, and raise some funds, we could write a grant for a project this time next year. Kirk indicated the gazebo will be out up in early Spring, 2012. Valerie said that this could be phase 1 of an overall plan, and then we could fund raise for the specific parts of the plan. She pointed out that part of the success of fund raising is the perception that goals can be achieved. People need to be involved and we need to be creative – possibly the process could start at the meet and greet. 2. There was discussion of when would be the best time to hold the next meet and greet, including possibly in January, 2012 or pre-Christmas. Also discussed were possible locations, including holding it at Kirk's home or using the Arts Center. Possible entertainment and/or a raffle were discussed. A final decision was postponed pending sorting out of these issues by the Board at the next meeting.

12. Float plane noise ((Kirk): Kirk reported that the East Porpoise Bay association had drafted a letter objecting to the float plane noise and anyone could sign onto it. Kirk will draft an SHCA letter on this issue and will indicate support for Porpoise Bay's stand.

13. "Ideas" discussion: 1. Kirk said we as a board should lead by example. We are getting things done but can be even more effective if we have a vision, are proactive, and engage people with both our purposes and what we actually do. We should latch onto our part of the Official Community Plan (OCP) and have our own neighborhood plan which we should be able to show is integrated into the OCP. 2. Valerie suggested we set up a new board member orientation which includes key documents from the Association; this could also be done for other residents and we could have "Welcome Kits" for new residents; Valerie will check with the Welcome Wagon people about kits. 3. Harold discussed our mandate and the area we serve; the Neighborhood Plan for our area defines our boundaries. 4. Gene suggested promoting the handyman listings on the web site to get more input from residents on recommended handymen and contractors. He also suggested that, based on the wide experiences and interests of Sandy Hook residents, at some time in the future the Association sponsor a neighborhood speaker series. This could be done at little or no cost to the Association, could be hosted in people's homes, and could be tested out with a few sessions.

14. Next meeting: Monday, November 7 at 7:00 PM. Gene originally offered to host the meeting in his home but the location was subsequently change to Mike Hertz's home.

15. The meeting adjourned at 8:57 PM.