

Sandy Hook Community Association

Annual General Meeting Agenda

Wednesday, June 7, Greenecourt Hall
7:00 p.m.

Welcome and Introduction - President Gray Waddell

Program

Neighbourhood Preparedness
Guest Speaker: Bob Stubbings

Business Meeting of the Membership

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|-----|---|-----------------|
| I | Rules of Order | Gray Waddell |
| II | Minutes of Annual General Meeting of 1999 | Harold Fletcher |
| III | Treasurer's Report
Dues' rate - no change proposed | Barbara Scodras |
| IV | Reports | |
| | a) Recreation | Sandra Sharkey |
| | b) Sandy Hook Preparedness | Sandra Sharkey |
| V | President's Report | Gray Waddell |
| VI | Nominating Committee Report | Julie Towle |
| VII | Adjournment | |
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Open Discussion and Refreshments

SANDY HOOK COMMUNITY ASSOCIATION
FINANCIAL STATEMENT FOR THE YEAR 1999

RECEIVED January 4, 1999 to December 31, 1999

Dues	\$850.00	85 individual paid memberships
Prepaid Dues	20.00	
Annual Picnic	250.00	refund of deposit on Sandy Hook Park
Grants	200.00	from Knights of Columbus Charitable Foundation
Bank Interest	.58	
	<u>\$1320.58</u>	

DISBURSEMENTS January 4, 1999 to December 31, 1999

Annual Picnic	\$423.64	refund of deposit on Park \$250. insurance on site \$75. musician, prizes, incidental food items
Annual Meeting	74.08	hall rental \$40. refreshments
Public Meeting	49.93	library room rental \$20. refreshments
Newsletter	44.24	postage and mailing
Government	75.00	Registrar of Companies \$50. Ministry of Finance Annual Report fee \$25.
'Gov't Relations'	11.40	pictures for the Mayor
Miscellaneous	50.00	Sechelt Citizens on Patrol
	<u>\$728.29</u>	

BALANCE SHEET

Bank balance as of Jan.4/99	\$1562.53	Bank balance as of Dec.31/99	\$2154.82
Received as of Dec.31/99	<u>\$1320.58</u>		
total	\$2883.11		
Disbursed as of Dec.31/99	(728.29)		
Balance	<u>\$2154.82</u>	Bank balance as of Dec.31/99	<u>\$2154.82</u>

Respectfully submitted to the Annual General Meeting, June 7, 2000

Barbara Scodras
Barbara Scodras, Treasurer

Sandy Hook Community Association

Minutes of the Annual General Meeting of 1999

Date: Wednesday, June 9, 1999

Place: Greencourt Hall

Time: 7:00 p.m.

Welcome

At 7:07 pm, President Gray Waddell convened the meeting and welcomed the 31 Sandy Hook residents present.

PROGRAM

Because of her scheduling conflict, Gray introduced our program speaker, Jeff Taylor, Director of Emergency Social Services, to make her presentation before the formal business meeting of the AGM.

Jeff opened by noting that there are other disasters besides earthquakes for which we should be prepared. Each municipality must have an emergency preparedness plan. She clarified that some emergencies present a situation with which the first responder, i.e., police, fire, or ambulance can cope; a disaster is beyond the scope of these resources and the municipality must call for additional help.

The Sunshine Coast has an overall Planning Committee representing resource agencies and staffed by Mike Williamson. Twenty to thirty people comprise the committee which has made an inventory of all resources, human and mechanical. Each participating agency learns what services the partner agencies are capable of performing.

Subordinate to the overall Planning Committee is Emergency Social Services -- the committee responsible for basic human needs of those who suffer a disaster -- food, shelter, clothing. The 148 volunteers on the Sunshine Coast are far too few. Jeff emphasized the need for people in small neighbourhoods to be able to look after each other till help comes. Our few and limiting roads mean we are isolated -- and will need to survive on our own for probably a week at least.

She described many specific steps we should be taking to organize ourselves, starting with our own homes, general rules to follow and specific items to have packed and on hand for immediate retrieval. Jeff also noted that a variety of courses are available and videos for viewing.

Gray Waddell thanked her warmly for her knowledgeable and helpful presentation.

I Adoption of Rules of Order

President Gray announced that all required information regarding the AGM and its procedures had been noted in the Sandy Hook newsletters in advance. It was moved by Gray Waddell and seconded by Joyce Fitzpatrick that

the meeting operate under Roberts Rules of Order, 9th Edition, Revised

Carried

II Minutes of Annual General Meeting of 1998

Members present all had copies of the Annual General Meeting of 1998 and were invited to read them. It was then moved by Bula Hess and seconded by Harold Fletcher that

the minutes of the Annual General Meeting of 1998 be approved

Carried

III Treasurer's Report

a) **Financial Statements**, including *Income and Expense Statement, Balance Sheet, and Changes in Fund Balances* for the year 1998 were presented by Bula Hess. All members present had copies. It was moved by Bula Hess and seconded by Gino Cayer that

the financial statements for 1998 be approved

Carried

b) In conformity with our bylaws which require approval at the Annual General Meeting, Bula Hess reported that no change in current dues was proposed by the Board of Directors. It was then moved by Bula Hess and seconded by Gino Cayer that

the current dues structure for membership in the Sandy Hook Community Association be maintained

Carried

IV Chairpersons' Reports

a) Public Works

Gino Cayer

Gino noted that the Knights of Columbus had given a grant of \$200 to the SHCA for the purpose of assisting in improvements to our recreation areas. Gino referred to a survey the Board had undertaken for the purpose and said that 75 responses had provided lots of ideas, but what was urgently needed beyond ideas was the commitment of a new corps of volunteers, not the same "old faithful crew" that could always be counted on. He said a commitment of only one hour per month was requested and asked those present to sign up. Specific needs, he said, included a plan for the bulletin board up at the mailboxes for which he needed approval from Sechelt Public Works Dept.; an additional Inlet Road clean-up to follow the one already done in February by the "same old crew."

Gino also announced that he had information from the District of Sechelt on the required process for naming the park, a process which the District required in order to establish an official name for a municipal area. He asked for volunteers to help in implementing that process.

(Robin Schell volunteered at this point to help with repairing the volleyball court at the park.)

b) Emergency Preparedness

Gray Waddell

Gray reported that Emergency Preparedness (EP) was fairly well-organized at the regional level, but that fact would not help us sitting isolated in Sandy Hook. Although we had undertaken a major inventory of needed equipment and talent in Sandy Hook a couple of years ago, that information was probably out-dated now and we needed new information on supplies and talent.

Sally Quinn, of Roberts Creek, has organized a six-hour course on the subject, Gray stated, one which he and Sue Cayer attended; now they were going to move out into our own community and he expressed the hope that he would be able to recruit those present as well as others.

(Robyn Hume had three questions, she said. The first one she posed was to ask if there was training available for children who might be trapped and alone. It was agreed that Gray would discuss her concerns and those of others following the meeting.)

V President's Report

Gray Waddell

General Comments

President Gray announced that at the end of 1998 there were 12 Board members plus the past president; that seven resignations had been received during the year and that only three members were running again. In addition, four prospective candidates had been nominated, so there were still 5 seats available which the Board could fill during the year.

He also reported that the annual picnic had been cancelled due to the exorbitant insurance costs which the District of Sechelt had demanded for sponsored events on municipal land. In the future, it was hoped that a nominal premium of about \$100 might be required and, in that case, the picnics would resume.

Gray also reported on the number of DOS Council meetings he had attended and the especially helpful public meeting for all Sandy Hookers which had been held April 1, 1998 and attended by the mayor.

Proposed Bylaw Amendments

Gray directed audience attention to the proposed bylaw amendments on the reverse side of their agendas.

a) Part 2 Membership 4

After considerable discussion, both informed and uninformed, it was moved by Sue Jackal and seconded by Frank Dick that

the following section of Sandy Hook Bylaws, Part 2 - Membership 4 be amended to read as follows:
Every adult person residing in, or owning property in, the Sandy Hook neighbourhood may become a member in the society by paying dues at the prevailing rate. A new member becomes entitled to vote at a general meeting ten (10) days after payment of the initial dues.

Carried

b) Part 5 Directors and Officers 26 (2)

After minimal discussion and no objection, it was moved by Gray Waddell and seconded by Ralph Goodmurphy that

the following section of Part 5 Directors and Officers 26 (2) be amended to read as follows:
Any five (5) members in good standing may, by written petition signed by all of them, place in nomination an additional name (or names) of a Sandy Hook resident or property owner who is a current member. The petition must be submitted to the secretary not fewer than five (5) days prior to the annual meeting and must verify that the proposed nominee has agreed to serve if elected.

Carried

c) Part 5 Directors and Officers 29 (1)

After discussion for clarification purposes, it was moved by Jay Hess and seconded by Robyn Hume that

the following section of Part 5 Directors and Officers 29 (1) be amended to read as follows:
Three consecutive unexcused absences from board meetings may be considered a resignation by that director.

Carried

VI Nominating Committee Report**Julie Towle**

The following Nominating Committee Report was presented by Julie Towle (committee members – Chair Julie Towle, Tom Kershaw and Gray Waddell.)

"Members serve rotating two-year terms.

For 2-year terms expiring at the AGM in 2001

Barbara Scodras
Harold Fletcher
Gino Cayer

For a 1-year term expiring at the AGM in 2000

Max Pluess
Robyn Hume

Current Board members whose terms expire in 2000

Gray Waddell
Julie Towle

In accordance with the SHCA's bylaws, the slate of nominees was included in the annual general meeting announcement. The bylaws provide that any five members may place an additional name (or names) of a fulltime Sandy Hook resident in nomination not fewer than five days prior to the annual meeting. No names have been submitted to the Secretary. No nominations may be made from the floor. Mr. President, since no more nominations have been made, I move that the slate of nominees submitted by the Nominating Committee be declared elected by acclamation."

Carried

VII Adjournment

President Gray adjourned the meeting at 9:07 p.m.

(Following adjournment, general and positive discussion took place. Robyn Hume's concerns and ideas re emergency preparedness were discussed. Ralph Goodmurphy asked if there were logging roads which might give us an escape route from Sandy Hook if Inlet Road were blocked. Gray said putting a map of logging roads in the newsletter might be helpful.)

Prepared by

Bula Hess
Bula Hess
Secretary