

SANDY HOOK COMMUNITY ASSOCIATION**Minutes of Board of Directors Meeting****Thursday, February 28, 2002****Time:** 7.30 pm**Place:** 5937 Skookumchuk Road (Harold Fletcher's home)**Present:** Bob D'Arcy (Chair)

Harold Fletcher

Pat Moore

Din Ruttelynck

Julie Towle

Gray Waddell

Ivor Watson

Ron Atkinson

Cam Reid (Guest/Sechelt Council)

Absent: Ivan Hardwick

Sandra Sharkey

1.0 Call to Order

Vice President Bob D'Arcy called the meeting to order at 7.30 pm. and introduced Cam Reid, member of Sechelt Council currently acting as Council liaison with SHCA.

2.0 Adoption of Agenda

The Agenda was reviewed, amended to include items of New Business, and adopted.

3.0 Minutes

The minutes of the meeting held on January 17, 2002 were reviewed, amended, as proposed by Ron Atkinson, and adopted.

4.0 Business Arising

4.1 Procedure for the preparation, amendment, and approval of minutes: the meeting discussed the feasibility of having meeting minutes circulated to board members by e-mail for approval /amendment *before* the next meeting.

It was agreed that while circulation of the minutes by e-mail prior to the next meeting was generally effective and desirable, the uncertainties of this mode of communication mandated that minutes be discussed, amended, as or if necessary, and approved at the board meeting to ensure that all board members had an opportunity to contribute.

Motion: (Bob D'Arcy) That the board meeting minutes will be prepared after each meeting and circulated to board members before the next meeting and will be reviewed, amended as necessary, and approved at that next meeting.

Seconded: Harold Fletcher

Carried

4.2 "E-mail communication guidelines" (Bob D'Arcy): The guidelines proposed by Bob (see Appendix I) were discussed and Ron Atkinson tabled a motion with a counter proposal (see Appendix II). Following further discussion Ron's guidelines were accepted by the board

Motion: (Ron Atkinson) That the guidelines regarding e-mail communication between SHCA Board Members as stated in this draft be adopted.†

Seconded: Ivor Watson

Carried

†Appendix II

4.3 Road construction/ bush clearing east of Beaver Pond, Sechelt Inlet Road (Ron Atkinson): The Sechelt Council and District offices have no information on the work being done in this area, which is private property and part of the ‘Terraces at Angus Creek ‘ development project. (See attached plan)

Cam Reid told the meeting that Council had asked developer John Kavanagh what is planned for the area, but has not received a reply.

4.4 School bus shelters (Julie Towle): Julie will be reviewing this matter for the next Board meeting.

5.0 Correspondence

5.1 Letter of thanks to Bob D’Arcy from District of Sechelt for his presentation to the Funding Task Force.

5.2 Letter dated Feb 4, 2002, from Julie Towle to Mr. Bill Brown, Administrator, District of Sechelt, re need for a playground area at Sandy Hook Park.

5.3 Letter dated Feb 7, 2002 from Ron Atkinson to Mr. Bill Brown, Administrator, District of Sechelt. re Sandy Hook Park playground equipment. (See **6.4.1** below).

6.0 Reports

6.1 President’s Report (Bob D’Arcy for Sandra Sharkey)::

6.1.1 G8: Sandra reports that the G8 website is being well received. The ferry proposals and correspondence appeared on site very quickly.

6.1.2 Beach Access Trails: during discussions of the beach access trails, and specifically the trail to the beach at the mouth of Davis Creek (north end of Porpoise) a member of council suggested that SHCA volunteers might do the repair work on the trail. Bob thinks that the trail requires well constructed steps and repair to the rope ‘bannisters’ and supports.

Cam Reid suggested that the Public Works Dept. be asked to examine the trail to confirm that it provides access to an attractive and popular sandy beach; Cam said that council would happily provide material and tools if SHCA does the work.

Ron will do the follow up on this.

6.2 Treasurer’s Report (Harold Fletcher)

Bank balance: \$2345.76 in bank account. \$100 in membership fees to be deposited. Harold advises that there are new members on Seaview. Julie will visit with the ‘Welcome Kit’

6.3 Secretary’s Report (Ivor Watson)

Nothing to report.

6.4 Committee Reports

6.4.1 Public Works (Ron Atkinson) Ron handed out copies of his report. (See Appendix III).

The main points of his report are summarised below.

- Attended reception for retiring SCRD Dir. of Planning Girard LeBlanc on 21 Jan 2001..
- Sechelt Inlet Road repaving will be extended to the provincial park, work on the gravel haul area to be CAL's responsibility.
- January 21, 2001, District of Sechelt Council meeting.

Interfor was not represented and their presentation is deferred to March 6.

Former Maritime Gateway Pavilion to be relocated to Block 7.

Work starting on Justice Building.

- Interest in improved air service to Sechelt..
- No Name Park: discussion with Mrs. Hardwick and reviewed background correspondence.
- Sandy Hook Park: made a sketch plan of park for Sechelt District apropos installation of requested playground equipment. The next step is an 'informal survey' listing equipment of interest, this to be reviewed by the district so that capital expenses can be planned in advance.

During subsequent discussion Ron suggested that a survey form be circulated via the Newsletter, and/or the website, and notice boards requesting community input as to equipment preferences. Julie and Bob will prepare forms.

Bob D'Arcy remarked on the deterioration in the condition of the park garden, and Gray Waddell asked what the municipality obligation was to maintain the gardens. Cam Reid said that the dept. was overworked because of the number of parks to maintain. He suggested that SHCA approach the Public Works Committee to have work done on the garden.

- Attended Sunshine Coast Regional Growth Issues Assessment Community Focus Group on Feb 6, 2002. 30 participants debate issues in three sessions. (See Appendix IV). Ron will receive a summary of conclusions.
- Sandy Hook Road slump: the road is slumping along a section between Seaview and Shrimp Way, endangering the PVC pipe water line serving lower Sandy Hook. Ron suggested that a no-post guard rail is needed for this hazardous section of the road. Ron will discuss these matters with District Engineer Ken Tang, has reviewed the situation with SCRD Admin. Assist., Infrastructure, Dave Crosby, and is awaiting response from SCRD. Ron advised that a work order has been made out for the Works Dept. to inspect the water line and Gray suggested that an inspection of the slump area could be made at that time.

6.4.2 Emergency (*Sandra Sharkey*): No report

6.4.2 Newsletter (*Julie Towle*):

Nothing to report.

6.4.3 Planning (*Din Ruttelynck*): Attended a meeting of the Planning Dept. on Feb 12, 2002, at which there was a delegation from Clean Air Campaign. Koen Drugmand has an appointment with the Advisory Planning Commission.

6.4.4 Council (*Bob D'Arcy*): Items of interest are the proposed repaving of Sechelt Inlet Road (see **6.4.1** above), and the long awaited straightening of the 'S' bend. Also the upcoming 'Interfor meeting' scheduled now for March 6, 2002. Bob urged members to attend.

8.0 New Business

8.1 Short Term Rental Survey: Gray Waddell reported that a phone survey recently completed in Sechelt came out in favour of short term rental. The results of the survey are public but

have not been discussed by council. Much of the controversy hinges on the definition of a business.

- 8.2 *Sandy Hook Gravel Reserve:*** Gray presented a draft letter to Mr. Bill Brown, Sechelt District Administrator, and to the Sechelt Council requesting clarification of the status of the area designated on the BC Assets and Lands plan as ‘Unsurveyed Crown Land’, and asking if the ownership of the area could be transferred to the District. (See Appendix V, letter and plan).
- 8.3 *Water Control:*** Bob D’Arcy reports that Betty Keller has suggested that SHCA might invite Chris Johnson, an expert on water control who gives lectures on the subject, to give a talk at the coming AGM. The meeting agreed that Bob contact Mr. Johnson.
- 8.4 *AGM:*** the meeting agreed that the AGM be scheduled for May 23, 2002 at Greencourt, with May 39 as an alternative date. Julie will make the booking.

9.0 Next Meeting

The next board meeting will be held on Thursday, March 28, 2002 at 7.30pm.
The venue is 6912 Mt. Richardson. (Gray Waddell’s home)

10.0 Adjournment

The meeting was adjourned at 10.00pm.

Certified correct:

President

Secretary