

SANDY HOOK COMMUNITY ASSOCIATION**Minutes of Board of Directors Meeting****Thursday, June 6, 2002****Time:** 7.00 pm**Place:** 5866 Deerhorn Drive (Bob D'Arcy's home)

Present: Bob D'Arcy
Tom Nash
Ron Atkinson
Din Ruttelynck
Pat Moore

Absent: David Cripps
Harold Fletcher
Sandra Sharkey
Gray Waddell
Ivor Watson

1.0 Call to Order

President Bob D'Arcy called the meeting to order at 7.25 pm

2.0 Adoption of Agenda

The Agenda was reviewed, and adopted.

MC (Ron Atkinson)

3.0 Minutes

The minutes of the meeting held on May 25, 2002 were reviewed and adopted.

MC (Ron Atkinson)

4.0 Business Arising

4.1 Annual Picnic: Pat Moore reviewed her notes from last year and her proposed plans for the picnic this year to be held on Sunday, July 14. A separate memorandum will be prepared to set out details. Of note at this point:

- a) The start time for the events (Sand Castles first) will be advanced to 3:00 PM
- b) Signs will be posted on bulletin boards 2 weeks in advance
- c) The road sign will go up 2 weeks in advance to catch the weekenders

4.2 Board Organisation: Bob D'Arcy was pleased to advise that Pat Moore had agreed to stand as Vice President for the year. Nominated by D'Arcy, seconded by Atkinson, this was confirmed. Further, Din Ruttelynck will take on new portfolio of "Parks" to relief the Public Works director of this extra work.

A new list showing all board members and their positions was handed out.

Any further delegation of duties was left for future meetings due to the unfortunate absence of so many members at this meeting although most items now seem under control.

4.3 Letterhead: Four proposed examples were circulated and one (with modifications) was selected as the "official" SHCA letterhead. It will be produced and circulated by email in formats that members can use as soon as possible.

5.0 Correspondence: None to be tabled

6.0 Reports

6.1 President's report: D'Arcy reported that Can Reid had been invited but had declined due to other commitments. He gave an update on "No Name" park and advised the next work party was on Sunday at 10 AM.

6.2 Treasurer's Report: none due to director's absence

6.3 Secretaries Report: none due to director's absence

6.4 Committee Reports:

Public Works (Ron Atkinson):

- a) Surface Drainage – Coracle Place and Fishtail – Test holes to be drilled to see if a new culvert can be installed to relief the water problems. This should be done in the next two weeks.
- b) Cul-De-Sac – according to Gerry Grognet this is not practical at the Fishtail due to the rock structure.
- c) Signs – a new NO EXIT and PLAYGROUND sign have been installed
- d) Surfacing of Fishtail – not discussed at this time pending solving the drainage problems
- e) Tillicum Beach Access Trail – reconstruction complete but for leveling off the compacted gravel. This will be done as soon as work crews are available.
- f) Sandy Hook Park – John Gillespie is going to prepare a plan for the playground equipment for our comments. How it may go forward is uncertain at this time as financing has yet to be determined.

Newsletter (Bob D'Arcy): Pleased to report that Claudette Williams has agreed to take over the distribution job for the next year. Julie Towle will go through it with her the first time. Next newsletter as soon as possible after this meeting.

Planning (Din Ruttelynck): Din reported on the parking platform on Sandy Hook road and the latest on Hidden Grove Park.

G8 (Bob D'Arcy): attended May 27 and advised that major discussions involved Community Policing, Real Estate Agent Bob Michor's current advertising, Recreational Task Force, Block 7, and the Pool.

Council (Bob D'Arcy): No meeting since last report

7.0 New Business:

7.1 Outside Financial Audit per Bylaws – deferred until Treasurer in attendance

7.2 Community Policing – resulting from the G8 meeting - what initiative SHCA should take to assist in the RCMP meeting their goals of closer communication with the public was discussed. It was agreed that we would follow the lead of the G8 and advertise this initiative regularly (newsletter, web and word of mouth) and submit any input to the G8 for their quarterly review with the police.

7.0 Next Meeting

In light of the busy summer season for everyone it was agreed that we could forgo having a meeting until the fall unless something unforeseen arises calling for a special meeting. The next board meeting, therefore, will be held on Thursday, September 26, 2002 at 7.30 PM at 5962 Skookumchuk (Ron Atkinson's home). That will have a full agenda and we hope all can attend.

8.0 Adjournment

The meeting was adjourned at 9:00pm.

MC (Ron Atkinson)

Certified correct:

President

Secretary