

SANDY HOOK COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES

August 9th at Graham Argyle's – 5938 Sandy Hook Road

PRESENT

Gray Waddell	Michael Davidson	Bob D'Arcy
Fran Wilson	Joan Pedlar	Graham Argyle

1. **Call to Order:** President Gray Waddell at 7:05 PM
2. **Adoption of Agenda:** The agenda was adopted by consensus.
3. **Minutes –**
 - 3.1. Review and adoption of minutes of meeting held June 21, 2004 (Moved by D'Arcy, Carried)
Business arising from minutes/unfinished business
 - 3.1.1. Short-term rentals – brief update. Noted revised bylaws have not come forward yet and some important issues not decided yet.
 - 3.1.2. Newsletter notice – confirmed that 'yellow' notice OK
 - 3.1.3. Parks and Open spaces response – Davidson notes accepted and are to be reformatted by D'Arcy with form and signed by President as submission of SHCA.
 - 3.1.4. Social Event – see New Business below.
 - 3.2. Review and adoption of minutes of meeting held July 2, 2004 (Moved by D'Arcy, Carried)
Business arising from minutes/unfinished business
 - 3.2.1. Update these minutes – leave as is since events show progress. Playground equipment to go ahead but when asked for input (as promised by District staff) on type we hope to encourage some diversity for different ages.
 - 3.2.2. Preparation of "wish list" for Capital Works at District. President will prepare letter following pro forma of earlier letter by Argyle and after circulating submit to District. Some items to include (but not limited to):
 - 3.2.2.1. Sandy Hook Park - picnic pavilion, more welcoming setup so park does not appear as private property, swim float, signage, parking
 - 3.2.2.2. Public Works – each to submit road refurbishment or improvement ideas
 - 3.2.2.3. Other – opening of Coracle Drive Beach Access by fixing steps and signage.
4. **Correspondence – D'Arcy**
 - 4.1. Letter from residents of Porpoise Drive re: 'no through sign' and parking issues. Agreed that letter would be forwarded to District with covering letter (D'Arcy) supporting installation of 'no through sign' and suggesting District look into the rest of the issues regarding parking and mention input from fire department for turning of trucks. Copy residents in.

Reports

5. **President's report** (Gray Waddell) – waived as items covered elsewhere
6. **Treasurer's report** (Graham Argyle) – reported balance. VP Pedlar still to do signing card.
7. **Secretary's report** (Bob D'Arcy) –
 - 7.1. Membership update shows 10 new since last report of May 22. Emphasized value of welcome kits and reminded all to remember to report new move-ins.

8. Committee reports

- 8.1. Public Works (Bruce Woodburn) – N/A
- 8.2. Parks (Michael Davidson) – further “No Name” work party when weather moderates.
- 8.3. Newsletter - (Bob D’Arcy)
 - 8.3.1. Revised list of those members mailed newsletters was presented by Pedlar.
 - 8.3.2. See below – next newsletter to go at end of August to announce social event.
- 8.4. Council - overall (Gray Waddell) – reported on last meetings
- 8.5. SCAF (Bob D’Arcy) – no news as no meeting until September.

9. NEW BUSINESS

- 9.1. Social Event – general agreement that a September affair similar to our last year, near Christmas reception, should proceed.
 - 9.1.1. To be held at the Arts Centre on Saturday, September 25 (alternate October 2), 5 to 7 PM and follow same format as prior affair. Same people will be contacted to assist.
 - 9.1.2. Change of catering to alternate
 - 9.1.3. Badges for board and spouses and other known attendees.
- 9.2. Camp Fire Ban Sign problem – there are no signs in lower Sandy Hook and there have been problems with visitors having camp and beach fires during the ban period. Davidson will contact Forest officials to see if signs can be installed in lower areas AND at entrance to Sandy Hook on Sandy Hook Road.
- 9.3. More bulletin boards question – abeyance to next meeting.

10. **Next Meeting:** Monday, September 6th at Fran Wilson’s at 7 PM.

11. **Adjournment:** moved by Waddell at about 8:45 PM