

**SANDY HOOK COMMUNITY ASSOCIATION**

**BOARD OF DIRECTORS MEETING  
MINUTES**

Wednesday, May 12, 2004 at Joan Pedlar's – 6109 Coracle

**PRESENT**

Gray Waddell	Michael Davidson	Bob D'Arcy
Harold Fletcher	Joan Pedlar	Graham Argyle

1. **Call to Order:** Gray Waddell at 7:05 PM
2. **Introduction of nominated new Board members:** Fran Wilson and Bruce Woodburn who gave brief biographies; formal documents were recorded by the secretary.
3. **Adoption of Agenda:** Moved by Waddell, carried.
4. **Minutes** - Review and adoption of minutes of meeting held April 14, 2004  
Moved by D'Arcy, carried
  - 4.1. **Business arising from minutes/unfinished business**
  - 4.2. Short-term rentals – brief update on current status of process was given by Waddell. After a survey of all present it was agreed that each member might submit his own personal letter by June 4<sup>th</sup> as the final submission to council prior to First Reading. In addition it was agreed that SHCA should make a formal submission based upon supporting ALL of the Focus Group ideas (excluding the criminal check) and calling for follow through on addressing the Density and Separation issue. Waddell will do letter based upon our prior letters.
  - 4.3. Skana Crescent – to date District staff have not completed work to assist in getting this road paved but expect to be ready in about 2 weeks. Deferred to next meeting.
5. **Correspondence** – D'Arcy
  - 5.1. Letter from BC Hydro read and discussed as somewhat satisfactory at this time.
6. **President's report** (Gray Waddell) –
  - 6.1. AGM Planning
    - 6.1.1. Booking – place and time – Confirmed for May 20 at the Arts Centre at 7 PM
    - 6.1.2. Refreshments – Pedlar confirmed FitzPatrick is ready but would like some additional volunteer help – male preferred!
    - 6.1.3. Nominations – list was reviewed and OK
    - 6.1.4. Agenda – draft was reviewed and corrections made. D'Arcy will produce new one with financial statement on back. Copies to be run off and supplied to all attending.
    - 6.1.5. Minutes of 2003 will be copied and available to all attending and so not read out.
    - 6.1.6. Fletcher will man desk and check off members and accept new /renewal memberships. D'Arcy to supply forms.
    - 6.1.7. Sheet for volunteers to sign in will be available. D'Arcy to prepare.
7. **Treasurer's report** (Harold Fletcher) – balances were updated and a full report will be presented at the AGM
8. **Secretary's report** (Bob D'Arcy) – confirmed papers for society act filing are in. Two welcome kits delivered this month so far.

## 9. Committee reports

### 9.1. Public Works

- 9.1.1. Sign at Sandy Hook Park boat launch – Davidson and D’Arcy have done it
- 9.1.2. Trash on Coracle empty lots – Pedlar advised that the lot in question is private and she has written the owner to gain permission for cleaning up.
- 9.1.3. Interface fire fuel cleanup. Discussed and more at AGM.

### 9.2. Parks (Michael Davidson)

- 9.2.1. Tree donation – It was a nice thing. Web site has pictures and happy to see Coast Reporter coverage of the event.
- 9.2.2. Hidden Grove update – Davidson and D’Arcy placed new sign on forestry road
- 9.2.3. SHF – still need to get wet area fixed
- 9.2.4. Parks and Open Spaces Master Plan – still working on response.

### 9.3. Newsletter - (Bob D’Arcy) – next to go sometime after AGM. Reminder to all to phone when power goes out.

- 9.3.1. Continuing problem of owners not putting a delivery tube or something for very steep and hard to access properties. Agreed that options should be thought about by all and reviewed at next full meeting as some action needed.

### 9.4. Council - overall (Gray Waddell and Bob D’Arcy) – reported on last few meetings and in particular Trail Bay Mall and Maritime Gateway.

### 9.5. SCAF (Bob D’Arcy) – next meeting on Monday the 17<sup>th</sup> so nothing to report now.

### 9.6. Seaside Centre Community Meeting – Pedlar reported that no community associations identified themselves as present. Only Mayor and two councillors there. Some organizations gave update on activities but only one really questioned District on actions and that was the Soccer Crowd regarding field conditions. The report was not very encouraging.

## 10. NEW BUSINESS

- 10.1. District Tree Cutting Policy – D’Arcy commented upon recently obtained ‘Council Policy Manual’ item which lays out a sort of procedure for cutting trees on Public Property but is not a bylaw and contains no penalties. Agreed this probably not satisfactory but agreed to refer it to the SCAF for comment before bring back for discussion at SHCA.

11. **Next Meeting:** will be officer election meeting for Wednesday, May 26<sup>th</sup> at Waddell’s at 7 PM

12. **Adjournment:** moved by Waddell at about 9:10 PM