

**SANDY HOOK COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES**
Monday, August 15, 2005 at Bob D'Arcy's house.

PRESENT

Gray Waddell	Paul Manson	Bob D'Arcy
Fran Wilson	Joan Pedlar	Sue Jackel

1. **Call to Order:** President Joan Pedlar at 7:20 PM
2. **Adoption of Agenda:** The agenda was adopted by consensus
3. **Minutes** – Review and adoption of minutes of meeting held June 27, 2005 (Moved by Wilson/Pedlar, Carried)
4. **Business arising from minutes/unfinished business**
 - 4.1. Hydrant at Tot Park – noted that it had not been fixed. Waddell had phoned SCR D on Aug. 12/05 but issue not resolved. Agreed that Waddell will write a letter to SCR D for signing by Pedlar pressing matter. Suggested that 'hay bale' might be short term solution for safety.
 - 4.2. Short Term Rentals – requested report by D'Arcy was discussed and issue now breaks into two parts. First, if there are specific complaints regarding any operation then it is a matter for complaint to the bylaw officer by an affected party. Second, was the overall issue of the application of the bylaw and the securing of licenses. Here it was agreed: a) it is important that all operations have the required license as those who do not are not contributing revenue, are not complying with the law and it is not fair to those who do comply; b) advertising an STR must be taken as operating since in this web age a reservation can be taken any time due to an ad. Agreed further that D'Arcy should write Joni Heinrich at the DoS as a resident and relay his report. The reaction to that could be discussed at the next meeting.
5. **Correspondence** – 'Substitute' Secretary D'Arcy reported.
 - 5.1. Two Referrals received from the East Porpoise Bay Community Association were discussed. While one was of little interest to Sandy Hook the other on the proposed Terraces (Silverback) development was of intense interest. Agreed that Pedlar would write Bill Brown at the DoS and a) request that SHCA be included in any referrals regarding this development, and b) that the complete package for the referral in hand be sent to SHCA.
 - 5.2. July 6 – letter to Dos, Tang, on safety meeting entered.
 - 5.3. Official change to bylaws from BC Government received
 - 5.4. Letter for Hidden Grove Plan Steering Committee entered and discussed later in meeting.
6. **Officer Reports**
 - 6.1. President's Report (Pedlar) - reported in some detail on meeting held in D0S offices with Wild and Tang presenting the SHCA Safety Report and requesting action to alleviate problem areas. SHCA extremely well received and DoS expressed appreciation of SHCA efforts and communications. Recognized as most active community association and input greatly assisted DoS in setting priorities.
DoS agreed to do utmost to address the safety issues by signage, widening of the road where possible, fog lines, separate walking area and enforcement. Matter at Klahanie and Sandy Hook Road to be addressed later.
Special appreciation acknowledged for SHCA Public Works Director Woodburn's work on this project and professional style of presentation.
 - 6.2. Treasurer's Report (D'Arcy) – Current Account \$1,085.54 with \$2,000 in GICs. Six new members since last meeting as Welcome Kits working!

- 6.3. Parks – D’Arcy reported on cleanup in No-name Park. He advised he had been approached regarding installation of “post and ropes” at beach access at end of Porpoise Drive. Moved by Jackel/Waddell that Waddell and D’Arcy would approach John Gillespie (DoS Gardener) with proposal to install safety posts and ropes at the Porpoise Drive beach access and if DoS funds were not available that, subject to SHCA board future approval, the SHCA would help fund the project. Carried.
- 6.4. Newsletter (D’Arcy) – no letter needed at this time.
- 6.5. Council (DoS) – no report as summer recess in progress
- 6.6. SCAF (D’Arcy) – nothing to report as next meeting not until September.

7. NEW BUSINESS

- 7.1. Board Team Building – Jackel lead a discussion on the desire to have some review of board responsibilities and SHCA goals and areas of concern for educational and guidance purposes. Moved by Jackel/Waddell that a special meeting be held, probably in October to review board duties, the bylaws and SHCA overall purposes and that Bula Hess be asked to facilitate the meeting and contribute her expertise. Carried. Pedlar to approach Hess soonest and advise.
- 7.2. Hidden Grove – D’Arcy read a letter from the provincial Minister of Agricultural and Lands that advised our application for a land transfer would now have to await the outcome of any government action in granting a Community Forest license to the DoS. The implication being that if such a license is granted then the DoS could control the situation. After some discussion it was agreed that the SHCA could just wait to see the outcome.

Also reported on a failed effort to get a philanthropic logger to fund wheel chair access to Hidden Grove and that the logger had instead opted to develop an alternate site nearer Halfmoon Bay.

- 7.3. Mine Discussion – a general discussion on the entire issue was held with serious concerns expressed.
 - 7.4. Proposed Meeting Dates for the future were set out as:
September 12 – October 17 – November 14 – December 12 – January 16 – February 13 –
March 13 – April 10 with all dates open to change as the year develops but at least tentative diary notes might be made.
8. **Next Meeting:** Monday, September 12th at 7:00 pm at Sue Jackel’s, 703 Skana Crescent and noted that there is very limited parking within the crescent.
 9. **Adjournment:** moved by Waddell at about 8:45 PM