

**SANDY HOOK COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES**

Monday, March 21st at Joan Pedlar's, 6109 Coracle Drive

PRESENT

Gray Waddell		Bob D'Arcy
Fran Wilson	Joan Pedlar	Bruce Woodburn

1. **Call to Order:** President Gray Waddell at 7:05 PM
2. **Adoption of Agenda:** The agenda was adopted by consensus with minor additions.
3. **Minutes** – Review and adoption of minutes of meeting held February 21, 2005 (Moved by Wilson/D'Arcy, Carried)
4. **Business arising from minutes/unfinished business**
 - 4.1. Renew membership in Sunshine Coast Conservation Society or not. Moved by Waddell/Woodburn to renew \$25.00 membership but not make extra donation. The secretary will proceed.
 - 4.2. Bus Use - response to newsletter – short report given which indicated some interest at this time. Agreed secretary would write letter or otherwise communicate to ascertain the procedure to be followed to apply for bus service. With this in hand the step of preparing a report and a submission to be reviewed by the board would be taken. Those who contributed to the survey would be so advised by the secretary of this.
5. **Correspondence** – Secretary D'Arcy
 - 5.1. Letter of resignation of Michael Davidson – discussed and agreed by all that the President will write Michael a letter seeking he reconsider and find a way to participate.
 - 5.2. SHCA letter to Minister of Forests on Community Forest issue.
 - 5.3. Invitation from DoS to community meeting on March 9, 2005
 - 5.4. An item appended to a traffic survey sheet appealing for help on maintenance of Sandy Hook Trail – agreed that the secretary would acknowledge the note and advise that we do not have the resources to assist at this time. At the same time the President will approach the District again to ascertain the legal status of the Trail.

Reports

6. **President's report** (Gray Waddell) - elected to report on specifics as agenda unfolded
 - 6.1. **Treasurer's report** (Bob D'Arcy) – Reported current active balance of \$958.47 after all expenses including those for in Item 6.1.1 plus the GICs
 - 6.1.1. Approval to pay D'Arcy \$10.00 for share of SCAF website – agreed.
7. **Secretary's report** (Bob D'Arcy) – Updated membership situation. 72 paid up members to date and still coming in.
 - 7.1. Noted several 'regulars' had 'forgotten' so asked board members to remind.
 - 7.2. Advised new software program for all memberships so that reports of most any kind can be generated for Association use. Prints reports, automatic email receipts, printed receipts and envelopes, name tags, etc. Easily moved to another computer and very limited skills needed to use.
8. **Committee reports**
 - 8.1. Public Works (Bruce Woodburn) – presented his preliminary report on the results from the traffic survey accompanied by an excellent map as a visual aid that clearly showed areas of concern.
 - 8.1.1. Advised further refinement needed and some late response sheets were given in by the secretary.
 - 8.1.2. Agreed early days report for newsletter would be done.
 - 8.1.3. Agreed Woodburn would prepare full report for review by the board for our next meeting. At that time the next step e.g. writing DoS, would be decided.
 - 8.2. **Parks** –

- 8.2.1. List of possible work parties was reviewed but most abeyanced pending more suitable weather and gathering volunteers.
- 8.2.2. Considerations to be given sooner to No Name Park clean up. President will advise.
- 8.2.3. Map for Tourist Bureau (Ferry Ambassadors?) – D’Arcy showed rough colour version, and:
 - 8.2.3.1. Agreed Pedlar would ‘wordsmith’ the test and D’Arcy would clean up the graphics then contact would be made with the tourist bureau to implement hand out.
- 8.3. **Newsletter** - (Bob D’Arcy) - get one out including: Notice of AGM; reminding of no burning rule; call for new directors; preliminary only traffic and bus reports
- 8.4. **Council** - overall (Gray Waddell) – with specifics on
 - 8.4.1. Arts & Recreation problem with statue standards for Block 7
 - 8.4.2. Short term rental lack of licensing brought to Mayor and Council’s attention by President who was then promised Bylaw Officer will do full report soonest.
- 8.5. **SCAF** (Bob D’Arcy) – last meeting was March 8 and minutes are posted on website.
 - 8.5.1. advised that ongoing effort by SCAF to get Tree Cutting bylaw for Parks with Sechelt Heritage Forest included appears successful as second reading was passed by DoS council unanimously on March 16th
 - 8.5.2. new initiative for the Village association to get active is encouraging

9. NEW BUSINESS

- 9.1. Agreed a sign would be posted on all bulletin boards drawing attention to the upcoming public presentations on the Terraces project. D’Arcy to do.
- 9.2. **Annual General Meeting**
 - 9.2.1. Subject availability the President will book the Arts Centre for May 12th (backup May 26th) at 7:30 PM.
 - 9.2.2. Pedlar to contact Joyce FitzPatrick to see if she will do the catering chore.
- 9.3. President to inquire without specifics on status of multiple driveways and trailer parking.

10. **Next Meeting:** Monday, April 18th at Fran Wilson’s at 7 PM

11. **Adjournment:** moved by Woodburn at about 9:30 PM