

**SANDY HOOK COMMUNITY ASSOCIATION
BOARD MEETING AGENDA 2005**

7:00 pm, Monday, November 28, 2005 at Gray Waddell's

Present: Joan Pedlar, Bob D'Arcy, Gray Waddell, Sue Jackel, Fran Wilson. Regrets: Bruce Woodburn and Paul Manson. Guest: Bula Hess.

- 1) Meeting called to order at 7:15 p.m.
- 2) Agenda adopted.
- 3) **Presentation** – Bula Hess (former SHCA President) gave a talk on our Constitution and Bylaws and the importance of all board members being familiar with them. Some highlights:
 - a) Should have “conforming” copy with addenda list on face
 - b) Define community boundaries
 - c) Limit membership time
 - d) Note: that new business cannot be introduced at AGM without publicity
 - e) Suggested President appoint chairs of committees
 - f) Possibly get outside financial review for confidence
 - g) Religiously maintain records for legal and historical reasons
 - h) Include “policies” in package

The President thanked Bula for an excellent presentation of value to all.
- 4) Minutes of October 24 meeting reviewed and adopted.
- 5) **Business arising:**
 - a) Hydrant at Tot Park: President will write a thank you to both Wild (DoS) and Crosby (SCRD) for the completion of the safety fence.
 - b) Sandy Hook Trail: email letter to go to DoS to ask for meeting to review real legal position, etc.
 - c) Secret Beach: tabled until January
 - d) Capital Works Recommendations to DoS: Pedlar/Woodburn still working
 - e) Silverback Advisory Committee: No real news yet
 - f) Subdivision plan for Sandy Hook: Follow up with Manson to see if he has copies
 - g) Bear Safety/Membership Drive project: tabled until January
 - h) Meet and Greet – December 10th
 - i) Joyce FitzPatrick has agreed to coordinate
 - ii) D'Arcy will get glasses and wine and pop
 - iii) D'Arcy will do sign for bulletin boards and 'Board Name tags'
 - iv) Jackel will man entry desk with membership supplies
 - v) Waddell to pass on key as he will be away
- 6) **Correspondence:**
 - a) Letters regarding Land Resource Management Plan tabled for filing
- 7) **Officer Reports:**
 - a) No president's report.
 - b) Treasurer's report – Current balance \$1,124.04 plus \$2,000 in GICs.
 - c) Secretary's report – materials are back from previous secretary
- 8) **Committee Reports:**
 - a) No Public works report.
 - b) Parks report – D'Arcy advised latest steps by Hidden Grove committee and particularly Gertrude Pacific regarding letter for MLA Nicholas Simons
 - c) Newsletter: None for now.
 - d) DoS Council: Waddell reported on:

- i) failure of council to address Tuwanek Hotel issue
- ii) Need for someone else to consider monitoring meetings as D'Arcy and he are tired!
Wilson volunteered to give it a try and report back.
- e) SCAF: Meeting was to be next night but after discussion agreed to postpone (again) so as not to clash with meeting on LRMP at same time. SCAF delegates to be contacted.

9) **New Business: None**

Next Meeting: Monday January 16th, at 7 p.m. at Manson's on Porpoise with Pedlar's as backup.