

**SANDY HOOK COMMUNITY ASSOCIATION
BOARD MEETING AGENDA 2005**

7:00 pm, Monday, September 12 at Sue Jackel's: 7003 Skana Crescent

Present: Joan Pedlar, Gray Waddell, Bruce Woodburn, Sue Jackel.

Regrets: Bob D'Arcy, Val Quadfass, Paul Manson, Fran Wilson.

1. **Call to Order** The meeting was called to order at 7:08 p.m.
2. **Adoption of Agenda** Agenda adopted
3. **Adoption of Minutes:** Review/adoption minutes of last meeting, Monday, August 15, 2005 Minutes of August 15 meeting were reviewed and adopted.
4. **Business Arising from minutes or unfinished business**
 - Old business**
 - 4.1 **Hydrant at Tot Park** : Joan sent a letter to the SCRD asking that the hydrant be shielded from the playground equipment so that children would not be injured. Dave Crosbie has written offering to meet Gray and Bob to discuss what to do. Gray will arrange another meeting at the tot park. .
 - 4.2 **STR Report:** Bob has sent an analysis to Joni H. at DoS and she has replied. Bob and Gray intend to continue reminding DoS Council of their obligation to enforce the bylaw around short term rentals.
 - 4.3 **Sandy Hook Trail/Sawdust Trail** (Gray Waddell): There is some uncertainty around the legal status of this trail—is it on private property or is it public right of way? Bruce advised looking at the legal title of the lots along the trail. Don't rely on the assurances of planners or the memory of residents. Gray will investigate , through the Government Agent and the land titles office. One resident has written to the association.
 - 4.4 **Secret Beach** (Bob D'Arcy/Gray Waddell): This is the beach access at the east end of Porpoise Drive, where the path was resurfaced and reconfigured by DoS Parks dept. last year, and boulders put blocking the entrance. Certain parts of the path are steep and can be difficult to navigate. One proposal is to put stakes and a rope railing at the steepest parts. We could ask DoS to do this as part of our request for capital works, or we could do it ourselves. Bruce will look at it and make a recommendation. Bruce will also look at the possibility of a bridge across the stream at the end of Porpoise Drive, to provide a pedestrian link to Tillicum Bay Rd.
5. **Correspondence**
 - 5.1 To Bill Brown/DoS/Terraces: request from SHCA to be added to the referral list of community associations as the development application for "Silverback on Porpoise Bay" (formerly The Terraces) goes forward.
 - 5.2 From Bill Brown/DoS/Terraces: Bill replied saying there is no "package" from the developer, and inviting us to review the file at the DoS. He does not respond to the request to be added to the referral list.
 - 5.3 Draft To Bill Brown/DoS/Terraces: Joan circulated a draft of a letter to Bill, saying we had obtained a copy of the June 3 development permit application for the clearing of the property, and repeating our request to be added to the referral list.
 - 5.4 From Bill Brown/DoS/Capital Works: asking us to submit a list of capital requests for 2006-2007.
 - 5.5 To Bill Brown/DoS/Capital works: we will review last year's list and update it.
 - 5.6 From John Wild/DoS/paving: paving Sandy Hook Rd. after watermain construction will take place week of Sept. 12. Thanks us for our patience.
 - 5.7 From Bob D'Arcy to DoS: re: short term rentals
 - 5.8 From SCRD/BCTimber Sales: notice of meeting in September; no plan to attend and no need to reply.
6. **Officer Reports**
 - President's Report (Joan Pedlar): no report
 - Treasurer's Report (Bob D'Arcy): report received; \$3085.54 in bank account.
 - Secretary's Report (Val Quadfass): no report

7. Committee Report

- 7.1 **Public Works** (Bruce Woodburn): Bruce will get last year's wish list for capital works from Bob and update and prioritize. Discussion around beach accesses on Coracle Drive and Porpoise Drive. Also discussion re: Sandy Hook Park: signage; pedestrian path; private driveway through park; improvements to make it look more like a public park and less like a private estate.
- 7.2 **Parks** (Bob D'Arcy/Gray Waddell): No-name park is o.k. for now; Sandy Hook park continues to have outstanding issues about driveway, use of property behind the barrier, but these are unlikely to be resolved. Joan would like to see access to beach through park improved: there is a path down the bluff through the park but it is overgrown and blocked at the bottom by boulders.
- 7.3 **Newsletter** (Bob D'Arcy): Executive did not see the need for one this month.
- 7.4 Council (Gray Waddell): Gray attended last week's Council meeting; it was long and there were some applications for variances that prompted debate in Council. One on the waterfront near Snicket Park was not approved.
- 7.5 **SCAF** (Gray Waddell): Bob provided a long written report which Gray presented. The residents' association in Sechelt Village is reviving, and will have an AGM in November. East Porpoise Bay suggested forming an advisory committee around the development application by Porpoise Bay Development Ltd. (Silverback development). Tuwanek recommended that associations obtain subdivision plans to show the intended use of all plots of land in their boundaries.
 Moved by Gray, seconded by Bruce that we work with East Porpoise Bay and Tuwanek to form a community advisory committee for Silverback and inform DoS and the developer of our wish to be in a position to monitor the development application. Carried. Heather Waddell and Sue Jackel are interested in representing SHCA. Sue will ask Fran Wilson if she will also attend as an alternate. Gray will contact Serge Plamandon of EPBCA as he has indicated he is prepared to call the group together.
 In the meantime, we are concerned about two issues mentioned in the June 3 application for land clearing submitted by Art Phillips: the extent and effects on air quality of the burning of debris, and the buffer of trees along Sechelt Inlet Rd. The June 3 letter mentions a 15 metre buffer, but Paul Pedlar remembers a figure of 30 metres from the June public meetings. The letter notes that "residents expressed their desire to have the area adjacent to the roadway left undisturbed and we have made a commitment to the community that the existing vegetation will remain untouched except for any trees that might be deemed hazardous or subject to wind blow." Are the two commitments consistent?
 Re: subdivision plans: Sue will investigate, try to obtain subdivision plan for SH.

8. New Business:

- 8.1 reply to DoS re capital works (above).
- 8.2 Date for board orientation with Bula Hess: next regular meeting if Bula is free: Joan will check.
- 8.3 Bruce Woodburn made a suggestion re: a bear safety survey in combination with a membership drive in the spring. He also suggested that we could contact a tree service to offer a special Sandy Hook fruit tree cutting promotion. All agreed it was a good idea and we should pursue this at a later date.

9. **Next Meeting** to be Monday, Oct. 17, 2005 at 7:00 pm at Bruce Woodburn's house:

10. **Adjournment: 8:50 pm**

Roster of meeting dates/places:

June 27	Pedlar	January 16
August 15	D'Arcy	February 13
September 12	Jackel	March 13
October 17	Woodburn	April 10
November 14	Waddell	May
December 12		

