

Sandy Hook Community Association

Board Meeting Minutes

November 7, 2012

Approved December 3, 2012

Monday, November 7, 2012 starting at 7:00 PM at Melanie Vallieres's home, 5922 Sandy Hook Road.

Board Members Present: Gene Scanlan, Melanie Vallieres, Bijan Sametz-Asgari, Valerie Nash

Board Members Absent: Michael Hertz, Gray Waddell, Susan Soux

Acting Chair: Valerie Nash Minutes: Gene Scanlan

1. Call to Order: 7:12 PM

2. Agenda was approved, moved by Melanie, seconded by Bijan.

3. The Minutes of the October 9, 2012 meeting were approved, moved by Valerie, seconded by Melanie.

4. Officers' Reports

A. Vice-President's Report (Valerie): 1) Valerie reported that Gray, Gene, and her met with Perry Schmitt, Parks Supervisor for the District of Sechelt, to discuss possible upgrades to the tot lot on October 23; the meeting was held at the tot lot, Upgrades discussed included: the addition of steps leading up from the mailboxes; removing the spring horse (now considered a safety hazard); re-painting the slide; installing a bear-proof trash can; adding a permanent picnic table; keeping the current swing set; general grounds cleanup; and possibly installing a seasonal porta-potti. 2) Mr. Schmitt said that the \$5,000 originally set aside for a gazebo for the park was no longer available. Funds from the general District parks budget will be used. 3) Mr. Schmitt said that he would forward a plan for the upgrades to the SHCA Board Secretary; this had not yet been received.

B. Secretary's Report (Gene): 1) Gene reported that the Fall SHCA newsletter had been distributed to the boxes in Sandy Hook and thanked Melanie for covering lower Sandy Hook. 2) He said that he had cleaned off the Inlet Road bulletin board, which had accumulated several out-of-date flyers. 3) Gene also said that from time to time he received information on other District meetings and activities and would forward these to the Board members. By doing so he was not endorsing the points of view or information in these items. 4) He also had spoken with Mike Hertz, who is resigning from the Board because he has moved out of

Sandy Hook and is dealing with a personal situation. 5) Gene also had received an email from Susan Soux saying she was sick and staying with a family member in Vancouver.

C. Treasurer's Report (Melanie): 1) Melanie reported that as of November SHCA had \$1,686.13 in the regular checking account and \$2,140.79 in the GIC. 2) She also reported that Gene had been reimbursed \$56.62 for renewing the web site domain. 3) She will be working on the year-end statement shortly. 4) Melanie has identified a person to provide Sandy Hook residents with first aid training as part of our disaster preparedness program.

5. Additional Board Members (All): 1) Possible additional Board members were discussed. 2) A decision was made to invite one person to serve on the Board (to fill a vacant position until the June AGM). Gene will discuss his interest in being a member; the invitation will come from Gray if this person wants to join. 3) Other individuals were discussed and possibly some will be invited to the December meeting.

6. Meet and Greet on January 17, 2013 from 6:00 PM to 9:00 PM (All): 1) The 2013 Meet and Greet will be held in Sandy Hook at Valerie's home. 2) It will be a potluck event with people encouraged to bring food. 3) We will offer wine, possibly one free glass. 4) About \$300 was spent on the 2012 Meet and Greet. 5) There will be no formal program. 6) Door prizes, such as emergency supplies or other donated items, will be offered. 7) Those people becoming 2013 SHCA members that evening or prior to the event will be eligible for the door prizes. 8) The Meet and Greet will be advertised by email, on the web site, and on Sandy Hook bulletin boards.

7. Sandy Hook Information Brochure (Valerie): 1) Valerie will continue to work on a brochure for residents, real estate agents, and possible Sandy Hook home purchasers. 2) The brochure will include photos, trails, beaches, B&B's, types of people here, SHCA information, and other useful information. 3) Gene volunteered to assist.

8. Other Project Ideas (All): 1) Gene will get Canada Day Parade information from the Business Association. 2) People will be able to sign up for the First Aid Course at the Meet and Greet; Melanie will find out if there is a minimum number needed to hold the program.

9. Next Meeting: Monday, December 3, 2012 at Bijan's home, 5821 Bob Road.

10. The meeting adjourned at 8:00 PM.