

**Sandy Hook Community Association**

**Board Meeting Minutes**

**June 25, 2013**

**Approved July 15, 2013**

**Tuesday, June 25 starting at 7:00 PM at Melanie Vallieres' Home, 5922 Sandy Hook Road**

Board Members Present: Melanie Vallieres, Valerie Nash, Kirk Exner, Gray Waddell, Gene Scanlan

Board Members Absent: Susan Soux, Bijan Sametz-Asgari

Chair: Gray Waddell      Minutes: Gene Scanlan

1. Call to Order: 7:07 PM. President Waddell pointed out that this is a special meeting that is required by the Bylaws to take place within 10 days of the AGM.
2. Agenda was approved, moved by Kirk, seconded Valerie.
3. The Minutes of the May 14, 2013 meeting were approved, moved by Kirk, seconded by Melanie.
4. The Minutes of the June 20, 2013 AGM were approved, moved by Kirk, seconded by Melanie.
5. Election of Officers:
  - For President: Gray Waddell. Nominated by Valerie, seconded by Kirk. Elected unanimously.
  - For Vice President: Valerie Nash. Nominated by Melanie, seconded by Gene. Elected unanimously.
  - For Secretary: Gene Scanlan. Nominated by Gray, seconded by Kirk. Elected unanimously.
  - For Treasurer: Melanie Vallieres. Nominated by Gene, seconded by Valerie. Elected unanimously.
6. Additional Board Candidates (All):
  - A. It is likely that we will be losing two Board members soon. Gray will be

moving into the village in late July or early August, and Bijan will be moving away in mid-July. Susan's status is unknown at this point.

B. Additional Board members will need to be appointed by the President and stand for election at the June, 2014 AGM.

D. Several possible additional Board members were discussed and current Board members will talk with them about serving.

7. Sandy Hook Day (All): 1) Valerie first discussed the event concepts: yard sale, community showcases, picnic and party, and boat rides. She pointed out that parking may be an issue. 2) She next discussed the things to do for each item. For the picnic, Clayton's will be asked to donate as much food as possible, and the remainder will be purchased. Volunteers will be needed to help; Valerie will post bulletin board notices asking for volunteers, and Kirk will also recruit some people to help. 3) We will need to get people to do yard sales; putting the Sandy Hook Day poster up should help let people know they can do this. 4) People will also need to be recruited to participate in the community showcases. Some possible names of artists and Sandy Hook-based businesses were discussed. If people whose homes are on the market wish, they can contact their real estate agents about holding open houses on Sandy Hook Day. 5) Balloons will be used to mark yard sales and community showcase homes. 6) Melanie will prepare maps to mark these locations and the party location. 7) Kirk will DJ and will recruit some live entertainers. 8) He will also prepare signage and possibly a large sign or banner for the entrance to Sandy Hook. 9) Board members will place the posters on bulletin boards and downtown. 10) The budget for the event will include upfront expenses. 11) Pricing will be as follows: boat rides - \$3 for children and members, \$7 for non-member adults; food: burgers - \$4 adults, kids \$3, hot dogs - \$3 adults, \$2 kids, pop and water - \$1. 12) Promotion will also be in the Local and the Coast Reporter.

8. Post-AGM Followup (All): 1) Re: HostPapa charges – Gene will follow up to see if this unused web site fee can be cancelled and the fee refunded. 2) Perry Schmitt gift: The Board approved reimbursing Gene for the cost of the hand-carved paddle in the amount of \$100.80. 3) The Board briefly discussed the AGM and their opinions of the meeting.

9. Next Meeting: 1) The next SHCA Board meeting will be held on July 15<sup>th</sup>, 2013 at Kirk's home, 6157 Coracle Drive. The primary purpose will be to review all planning for Sandy Hook Day.

10. The meeting was adjourned at 7:59 PM.