

Event: Sandy Hook Community Association Regular Board Meeting  
Meeting Date: Monday 5<sup>th</sup> October 2015  
Location: 5922 Sandy Hook Road, Sandy Hook

In Attendance: Susan Soux, Jennifer Evans, Neil Edmunds, Melanie Vallieres,  
Jennifer Garden, and Laurel Ennis

### **Minutes of Meeting**

#### **1. Call to Order**

Chair, Susan Soux, called the meeting to order at 6:06 pm

#### **2. Review and approval of October 5<sup>th</sup> 2015 Agenda**

MOVED by Jennifer Evans and SECONDED by Valerie Nash  
"THAT the Sandy Hook Community Association Agenda for October 5<sup>th</sup> be approved with the inclusion of an additional item, Bus Service."

MOTION CARRIED UNANIMOUSLY

#### **3. Review and approval of September 8<sup>th</sup> 2015 Minutes**

MOVED by Neil September 8<sup>th</sup> Minutes be approved."

MOTION CARRIED UNANIMOUSLY

#### **4. Business Arising**

##### **4.1 President's Report**

Nothing to report

##### **4.2 Vice President's Report**

Valerie reported that she was unable to attend the most recent SCAF meeting, however some notes were sent to them. An issue on the SCAF agenda was that of the huge problems in West Sechelt with the Seawatch development. Nothing further to report.

##### **4.3 Secretary's Report**

Jennifer Evans advised that there are currently 59 paid members. She asked Melanie if anything had come in the mailbox from the BC Registry confirming their renewal to the Society Act, which was sent back in June 2015. Nothing has been received and Melanie will check that the cheque for \$40 has been cashed.

#### **4.4 Treasurer's Report**

Currently \$1441.87 in the bank and the report has been signed off and filed.

MOVED by Jennifer Garden and SECONDED by Valerie Nash

"THAT the October 5<sup>th</sup> Treasurer's Report circulated is received as such."

MOTION CARRIED UNANIMOUSLY

#### **4.5 District and Council Meetings**

Neil attended the District Meeting on September 16<sup>th</sup> 2015. He summarized the most important items at the latest meeting. Cultural Days was announced. Neil advised that Council approved \$2k to go to the Sechelt Downtown Business Association for the Oktoberfest celebrations, \$25k to the Sunshine Coast Museum and Archives.

Funds from Sunshine Coast Community Forest amounts to \$600k. The Board from SCCF usually come to Council with a list of their suggestions as to where the funding should be allocated to for various grants on the entire Coast. The first one that they brought to the table was for \$100k to go towards a Marine Education Centre in Gibsons that was unanimously rejected by Council. Another one was for \$95k to be used for landscaping, building improvements and a digital sign at the Arts Centre. \$51k was approved to be used on the building improvements and the District will carry out the landscaping projects in their 'down time'. The digital sign will not be going ahead as it contravenes current signage bylaws.

There was a lot of discussion about which company/individual to hire to implement the actions of the recent Organizational Review. Expanding the library was also a topic and that is going to be discussed at the next Council meeting on the 7<sup>th</sup> October 2015.

The local Crime stoppers will amalgamate with the Vancouver branch, as there are not enough volunteers on the Coast to keep it going.

### **5. New Business**

#### **5.1. Sandy Hook Community Association Website**

Laurel again presented the new website to the Board, it was noted that no personal contact information should be on the official website including our home phone numbers and personal e-mail addresses. Laurel will address this. There should be a 'member access' on the site so that members can review minutes; this is not information for the general public to have access to. Valerie

has written the letter for Susan to now go ahead and send to Bob D'Arcy thanking him for his support and requesting he close down his site. Laurel advised that she will set up the e-mail with the new site and the mail will redirect to both Susan Soux and Jennifer Evans's e-mail addresses to respond.

Laurel also advised that Paypal could be set up easily on the site, which will enable members new and existing to pay their dues. The cost to set up the entire site is \$99 per year. Jennifer Evans suggested we get some advertising revenue on the site and it will pay for the site. We can review this once we have the site up and running.

MOVED by Valerie Nash and SECONDED by Susan Soux  
"THAT \$99 be approved to pay for the new website's annual fee."

MOTION CARRIED UNANIMOUSLY

## **5.2 RBC Signatures**

Valerie must go into RBC as soon as she is able to ensure the appropriate current signers have the authority. Liaise with Susan/Melanie on the procedure.

## **5.3 Water Management**

Both Jennifer Evans and Susan Soux have made enquiries with local government and businesses about hosting a presentation to our community regarding these issues. It was decided that this event should take place in the springtime to coincide with when people will be revisiting the way they manage their water supplies in their own homes. We may include alternative energy providers to complement this event and make the entire theme about going green and saving natural resources.

## **5.4 Sandy Hook Sign**

The District of Sechelt asks the SHCA annually if we have any special projects that would require assistance from them. As the DOS has indicated there is no money available for any more signs at this point, we will formally apply when asked to do so.

## **5.5 Aging in Place**

Valerie advised that SCAF are interested in potentially working together with us on this project. It was agreed that a sub-committee will be set up to deal with this issue; Jennifer Garden and Valerie Nash are the Board representatives. Jennifer Evans will send out a memo to the database to advise that we are setting up a committee and ask if any members from the public wish to join. The first working meeting will be on Thursday 12<sup>th</sup> November at Valerie's house and it is imperative people RSVP.

The sub-committee will report back in November's Board meeting what they have discovered regarding the Community Assessment. This will outline what the challenges and assets are for the Sandy Hook Community.

## **5.5 Newsletter Boxes**

Newsletters will now be displayed on each notice board in Sandy Hook but we have decided to keep the boxes in situ for now.

## **5.6 Bus Service**

Melanie suggested we look into getting a bus service in the community. Susan Soux offered to make contact with the SCR D and find out about having a regular bus service, as it was billed for 2016.

## **5.7 Other Business**

Upcoming event dates were finalized: -

Christmas Carol Concert at the Tot Park – Sunday 20<sup>th</sup> December 6:00 pm  
2016 Meet and Greet - Friday January 15<sup>th</sup> 2016 – Valerie's House 6:00 pm

## **6. Adjournment**

MOVED by Jennifer Evans and SECONDED by Jennifer Garden  
"That the October 5<sup>th</sup> 2015 Board Meeting be adjourned at 8:15 pm."

MOTION CARRIED UNANIMOUSLY

**Date for the next Board Meeting is Monday 16<sup>th</sup> November at 6929 Porpoise Drive, Sandy Hook at 6:00pm.**