

Sandyhook Community Association

Meeting Agenda

Oct 13, 2017

Type of meeting: regular semi-monthly meeting

Meeting Facilitator: Peter Harvey – president elect

Invitees: Kara, Flavio, Jenny, Peter

1. Call to order – Peter called meeting to order at 18:15
2. Roll call: all attendees present
3. Adopt Agenda
 - a. All agreed to adopt it
4. Approval of minutes from last meeting
 - a. All approved meeting minutes
5. Open issues:
 - a. Review of summer events (pic-nic and yard sale)
 - i. Flavio reported back that four houses participated and turnout was good.
 - ii. Signs were put up in Sechelt and Sechelt Inlet Road and other major intersections to assist with directing people
 - iii. Jenny reported that up to 30 people attended, which seemed lower than previous years. To increase attendance next year, suggest improving signage and inviting live music again.
 - b. President report
 - i. Peter shared information with board members
 - ii. Board members unable to attend the vital conversation on belonging put on by the Community Resource Centre. Jenny will relook at schedule to determine if she can attend.
 - iii. Opportunity attend the advisory community. Jenny will ask Sandy Garden to see if he wants to attend.
 - iv. SCAF meeting: - East Porpoise resident concerned about AirBNB. Val Morrison away on vacation but a meeting will be convened shortly.
 - v. Sustainability planning meetings came forward. Peter has been attending these meetings (three of them). Discussions surrounded issues such as housing affordability (e.g. encouraging secondary suits). Accessibility issues were also discussed and about creating a standard such as sidewalks and street lights. Board felt that many people wouldn't want to see this implemented. DOS should consult residents to see if they feel street lights and sidewalks would increase accessibility. Jenny felt that as a first step public transit would be a must to increase accessibility. Kara interested in attending the environmental meetings.
 - c. Treasurer report
 - i. Peter to connect with Melanie to change signing authority and getting financial records. Peter needs minutes demonstrating he was elected president. He will be following this up.

- ii. Peter put motion forward that Jenny be a signatory for banking. Motion passed Kara and Flavio. We will be required to have dual signatures on cheques.
 - iii. Peter will obtain key for box from Melanie.
 - d. Update on membership
 - i. Kara will check file and send to Flavio.
 - e. Skana paving
 - i. Residents on Skana received letters indicating that paving will commence in October, 2017.
- 6. New business
 - a. Items for DOS budget to put forward
 - i. Consulting with community and potential asking for support to create a community gathering space.
 - ii. Review of list from 2017
 - iii. DOS to help door to door for community engagement
 - iv. Draft list created, board members to finalize in time for submission. Peter will submit. (see attached)
 - b. Resident inquiries
 - i. Diane Mumford and paving request
 - ii. Membership fees people asking if they can pay online or if they can use EMT. EMT possible but need access to Gmail account for each board position. This way correspondence goes to the new person. Can do an email address associated with the board position.
 - c. Strategies to recruit additional board members and membership
 - i. Peter willing to go door to door to help increase membership as well as recruit new board members. We can combine different issues to present so it may increase interest and involvement.
 - ii. Create a questionnaire and ask for involvement and guidance from district on how to approach community members on this.
 - iii. Peter will present idea to DOS verbally to planning an participate in creating questionnaire to go door to door to elicit community engagement. He will set up draft for it to be circulated to board for input. Subject to approval to board, he will approach neighbours and other board members welcome to participate.
- 7. Halloween celebration – pumpkins to be carved on Saturday Oct 28th at 13:00 and then be displayed on green hydro box up at highway. Peter volunteered his house for pumpkin carving subject to Valerie’s approval. People to come in costume if they wish.
- 8. Newsletters – timing the release of the newsletter with door to door meeting with member recruitment. Ideas for this: hidden grove input, Halloween update, dates for carol night, meet and green night, info on community meeting space.
- 9. Peter will canvas some businesses and get some vendor contributions for new welcome package for neighbours.
- 10. AGM Hidden Grove, Sandy Hook Community Association used to donate some funds but this didn’t happen recently. Peter indicated it was a one time contribution. Sandy Hook doesn’t pay

as a board for an annual membership. Peter moves a motion to use membership fees to have Sandy Hook community association purchase an annual membership to the Hidden Grove Society. Flavio seconded this motion, all in favour.

11. Kara will add question to pool and work on language about public transit access to Sandy Hook.
12. Newsletter – content. Kara to talk about transit and Skana paving, Jenny to cover Halloween, Feature a new neighbour, Sandy Hook throw back, Hidden Grove, president message and discuss recruitment.
13. Meeting date Nov 5th at 18:00 at Peter's house.
14. Adjournment at 19:56