

Sandy Hook Community Association

Meeting Agenda

Wednesday April 18, 2018

Time: 7 pm – 8 pm

Type of meeting: regular monthly meeting

Location: Cris Rowan's house, 6840 Seaview Road

Meeting Facilitator: Jennifer Garden

Invitees: Cris Rowan, Tracy Lloyd, Charles Fox, Jim Bowie, and Dave Phillips, Bruce Woodburn

Regrets Dave Phillips.

1. Call to order: Jennifer called meeting to order at 7:12 pm
2. Adopt Agenda – Tracy adopted agenda, Charles seconded
3. Approval of minutes from last meeting - Cris approved min and Charles seconded
4. President's report – Jennifer continues to be acting president until we can fill post.
5. Vice President's report – Charles will remain as vice-president and would like to remain as vice-president but will not be stepping up to President in the summer. He continues to be happy to stand in for meetings e.g. SCAF and others.
6. Secretary's report – no report
7. Treasurer's report – Cris and Jennifer changed signing authority. Cris deposited \$642.50 into bank account for membership fees. Account balance is currently \$1400.24. There are also three GICs that total \$500, \$500, \$1181.00. They're due to roll over in August and we need to decide as a board in the next few meetings what to do with them. We can either lock it in for one year at a rate of 2.1% or Bruce suggested to roll them but have them mature at different times so they're not all due at the same time. Decision was to table this for discussion for another meeting. Discussion about a budget and what are some foreseeable costs. One may be a sign that we can have made up to put at top of road announcing meetings for (e.g.) picnic or AGM, etc. Tracy moves to accept treasurer's report, Bruce seconds it.
8. Old Business
  - a. Bios – Tracy, Charles and Dave need to send in bios. Jenny will forward to Flavio to update website. Flavio updated website with bios and photos he has already.
  - b. Update website – bios are going to be updated. Minutes from meetings will be posted on the website.

- i. Bruce shared that when he was previously on SHCA, they'd send out survey to members just before the AGM. Surveys were distributed by hand along with the newsletter. They were returned in the mailboxes attached to the bulletin board. Suggestion was to move to internet-based survey, (e.g.) Survey Monkey. Surveys tend to be helpful as the information was gathered from the community and it allows people their say. Possibly hand deliver survey or Bruce wondered if we can use Canada post to get survey out to community members.
  - ii. Cris commented that minutes should be posted to the website as well as emailed to members that we have in our database (past and present). In these minutes will be a draft agenda that will be discussed at the following meetings whereby community members and residents can provide input on concerns they wish to bring forward.
  - iii. Survey – discussion to ask members and residents to prioritize the list of concerns, which were discussed and brought up at the Special AGM. Using a survey will allow us to approach DOS with concrete numbers who support or don't support ideas.
  - iv. Subcommittees – board invite residents and members to participate on sub-committees to address issues that are community concerns.
- c. Signing authority – Jenny and Cris now have signing authority and previous board members have been removed.
  - d. Logging update – no further info. Cris to talk to Mario about blow down.
    - i. Cris commented she'd like to discuss SHCA and its role with respect to the logging issues at next meeting.
  - e. Campfire sign – community member wrote expressing concerns with campfires at public beaches and would like sign put up. Charlles will contact DOS about a sign.

9. New Business – table items till next meeting.

- a. Newsletter
- b. Asking for prioritization of items for next meeting
- c. Speed monitoring in Sandy Hook
- d. Paving of area near hairpin corner at Sandy Hook Trail

Next meeting proposed agenda:

Date: May

- 1. President's report
- 2. Vice President's report

3. Secretary's report
4. Treasurer's report
5. Old Business
6. New Business

To do:

Bruce looking into surveying members and Canada Post

Charles will call DOS re: campfires

Bios of board members who have not yet submitted will get to Jen to forward to Flavio.

Next meeting:

1. Discuss role of SHCA with respect to logging
2. Survey with items to prioritize by members
3. "Children at play" signs or posting of speed signs around Sandy Hook
4. Paving of Sandy Hook Trail
5. Newsletter