

## **MINUTES OF SANDY HOOK COMMUNITY ASSOCIATION BOARD ZOOM MEETING HELD SUNDAY JULY 10, 2022.**

ATTENDING: Kelly Kitchen, Acting President; Barb Muir, Acting Secretary; Randy Knill, board member, Jack Adams; Lili De Capite; Beverly Gray; Richard Carton; Aoiff Murphy; Randy Knill; Cathy MacCartney; Diana Mumford;

ABSENT: Susan Anthony-Anderson; Andy Evans; Bruce Woodburn

There was a discussion about the number needed for quorum. The SHCA bylaws state a majority is needed for quorum for directors' meetings, yet the BC Societies Regulations state one third of the total number of directors or 2 directors whichever is the higher number is needed for quorum for board meetings.

For the purposes of this meeting, since there are no major decisions to be made, Kelly confirmed there was a quorum and commenced the meeting with a request to accept the minutes of the 5 June, 2022 meeting and the agenda for the July 10, 2022 meeting. Approved.

Kelly advised that Michael Fortin has resigned as Secretary. Kelly thanked Michael for his work. Barb Muir agreed to act as Secretary in his absence until the next AGM.

### **Update on use of Skookumchuk Road for access to clear cut.**

Grant Starrs confirmed that it appears that the band archeological survey found enough evidence that the logging will not proceed. A report of the findings has been requested so we can see the results.

The RU2 zoning of the proposed zoning bylaws requires a 100 HA plot of land before subdivision can occur. The private managed forest is less than this amount.

**Short Term rental bylaws update.** The most recent staff report was presented to Council mid-June, and the summer will be sent refining the details and working on a roll out program. It is expected to be presented back to Council in September with updates to proposed regulations (primarily within the business license bylaw) as well as the roll out of a temporary use permit program.

There was some discussion about whether the approval of neighbours was still a requirement of the application for permit to be a commercial STR. It was mentioned that an assault charge has been laid against a commercial STR owner who had a confrontation with a community member.

**Picnic Structure at Tot Park.** Randy and Greg Gebka have worked together to submit an application to the Sunshine Coast Community Forests Legacy Fund. It was agreed that the structure be referred to as "Skookum Hut". The next step after their approval will entail a detailed cost analysis including professional fees, construction fees including consultants, architect, geotechnical, building permit, structural engineers, and then put to tender.

**Community water drainage issues:** Kelly received the following reply from DoS:

Staff looked at the drainage issues at the low point in the road at 5890 Sandy Hook Road. There is a catch basin located here but does not appear to connect to any positive drainage system. This drainage issue would require a larger project, and the solution could involve more ditching and possibly the acquisition of statutory rights-of-way to create new drainage paths. We currently do not have budget identified for such work, so the work would need to occur as part of next year's budget cycle.

Staff also observed road subsidence at the intersection of Sandy Hook Rd and Seaview Rd. This likely relates both to drainage and poor road structure. Modifications such as the installation of an asphalt curb could be beneficial here. There may be further geotechnical considerations, so additional investigation would be required. If there is drainage money left toward the end of the year, we can explore the implementation of measures.

SHCA will have to make a submission to the DoS fall budget meeting to get these in the line for funding for 2023. The submission should include photos, videos, and details of what is needed by us including temporary measures. Richard mentioned that as well as the drainage issue - we have other neglected problems - lack of street cleaning, the need for a street sign at the corner of Seaview and Skookumchuk, culverts must be cleaned etc.

It was also mentioned that there is an online service request for the District of Sechelt. This is an avenue for registering work that needs to be done in the district. A link to the site will be shared with the community and put on the SHCA website.

**Proposed zoning bylaw changes update:**

The summary of the meeting that was held with council, planning department and SCAF sent out via email to the community contacts.

July 4<sup>th</sup> was the deadline for request for comments from the district. Samuel Hogg agreed to receive input from the community directly. An email was sent out prior to the deadline reminding people of the July 4<sup>th</sup> date.

Email from Andrew Allen: Respecting the zoning bylaw update we have a report on this week's Council agenda with updates and we plan to write a second report in two weeks for second reading. We have made many changes to the bylaw based on input and while we have not been able to address every comment we do feel like we've made many improvements.

They will also share the July 20<sup>th</sup> second reading report when it is available and will touch base in early August to consider remaining questions from the community association. There will be a public hearing in September sometime after Labour Day.

**Membership Tracking:** Cathy volunteered to work with Lili to keep the membership record updated and maintained. Barb agreed to confirm membership count at 14 with payments to RBC in

2022. The July picnic in Tot Park has been postponed. Instead, we will try to combine the AGM with a party atmosphere. Lili will investigate available September dates at the Sechelt Arts Centre for the AGM.

**Sandy Hook Sign:** No progress made. It was suggested that DoS might work with SHCA. Randy said that he was not willing to work on this project but agreed to see if there were funds or help available from the District of Sechelt.

**Treasurer's Report:** Barb confirmed that she and Bruce Woodburn have signing authority with RBC and the account was now able to take e-transfer payment for membership and donations. The 20 May, 2022 bank statement has a \$948.89 balance. There are investments totalling over \$2,200 in the form of 3 GIC's that will mature in August, 2022.

**Other Business:** Kelly asked if anyone in the group would be interested in attending a Transportation Master Plan Workshop? An email with the workshop details will be sent to the community email contacts.

The meeting then adjourned. The next meeting 7 August, 2022.